

SCHEDULE FOR CREATING A GARDEN

8/22/14

Activity	Who?	Supplies Needed (Note– shop before each activity so supplies are there when needed)	When?							
			Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8
MANAGEMENT TASKS / DECISIONS										
<ul style="list-style-type: none"> - Develop schedule and assignments (this document) - Establish project budget and budget strategy - Raise needed funds - Who will shop so supplies are there when needed? - Who will manage the funds - how will it be done? - Develop a plan for meetings/coordination 										
PREPARING THE PLOT										
<ul style="list-style-type: none"> - Mark out the plot - Clear away large sticks and rocks - Weed wack - Rake; pick up debris; remove - Rototill plot + another 12" all around - Smooth/ level/contour; remove debris, water down - Install retaining wall(s) if needed 		----- Weed wacker Rakes, truck								
IRRIGATION (do in parallel with plot and bed prep)										
<ul style="list-style-type: none"> - Plan irrigation approach; identify supplies & budget - Install water pipes to the plot - Install water pipes to the beds - Lay drip tape - Put system on timer - Start timer 										
FENCE, GATE, ARBOR, SANDBAGS										
<ul style="list-style-type: none"> - Design gate -placement, leveling, installation issues - Build gate offsite - Install gateposts and gate - Mark garden perimeter for fence - Dig trench for fence (allow for 6" horizontal "foot:") - Install fence; attach to gateposts - Acquire sandbags for erosion control if needed - Lay sandbags outside fence 		Narrow shovels, picks? Fence posts, fencing, boards for bending fence, attachers, . . .								

Activity, continued	Who?	Supplies Needed	Wk1	Wk2	Wk3	Wk4	Wk5	Wk6	Wk7	Wk8
PREPARING THE BEDS AND PATHS										
<ul style="list-style-type: none"> - Plan layout of beds and paths (coord w/ Irrigation) - Mark the beds and paths with stakes & string - Create the beds with dirt from the paths - Enhance the beds with compost & amendments - Lay woodchips or straw in the paths 		Stakes, string, tape measures Shovels, rakes Compost, worm castings, composted chicken manure, organic fertilizer Woodchips or straw								
ACQUIRING THE PLANTS (start early!)										
<ul style="list-style-type: none"> - Prepare planting plan (what, where, how many?) - Acquire seeds - Start seedlings to be ready when needed - Acquire existing plants if necessary 										
PLANTING THE BEDS										
<ul style="list-style-type: none"> - Plant the beds (all at once or gradually over time) - Build/install needed trellises, stakes - Adjust drip tape as needed - Sprinkle mulch around plants - 		Starter plants, trowels, . . . Trellises, stakes								
SETTING UP GARDENING TEAMS										
<ul style="list-style-type: none"> - Develop plan for maintaining the garden (who/when?) - Create the teams - Appoint a Lead Gardener to coordinate the work - Provide orientation/training for the volunteers - Establish a way for teams to communicate - Establish to-do lists for the teams - Set up a special projects team to build/fix things - Set the gardening teams in motion 										